

## Request to Attend Launch 2024

Ready to attend NextUp Launch, but need help getting support from your supervisor or training department? Use or modify this message however you like!

**SUBJECT:** Request to Enroll in NextUp Launch

Dear Supervisor,

I'm seeking to increase my leadership skills to better serve our organization, and I would like to attend NextUp's Launch program to get the support and training I need to do just that.

NextUp's Launch program is a fully virtual learning program. It includes four weeks of digital training and four virtual discussion groups. The program is flexible to fit into my schedule and built to maximize the time I spend learning – requiring only 3 hours per week. Launch will boost my leadership skills and confidence with research backed learning created specifically for where I am in my career.

Regular tuition for NextUp' Launch is \$349 through 2024. This is an affordable and exciting opportunity for me.

I hope you will approve my request and help me advance my career so I may better support our team for years to come.

Best regards, Your Name

P.S: Please visit the <u>NextUp website</u> to learn more about Launch.

